

**WiLS Cooperative Purchasing Advisory Committee Notes**  
**May 19, 2020**  
**10:00 AM via Zoom (Connection information below)**

**Committee Members Present:**

Katie Aldrich, Northcentral Technical College  
(Chair)  
Noreen Fish, La Crosse Public Library  
Karen Hanus, Advocate Aurora Library Network  
Cathy Markwiese, Milwaukee Public Library

Melissa Matz, Brookfield East High School  
Cory Mitchell, UW-Stout  
Cheryl Nessman, Mead Public Library  
Jill Thomas, Lawrence University

**Committee Members Absent:**

Lora Cowell, Monona Grove School District  
Amy Rachuba, Ripon College

**WiLS Team:** Jeff Brunner, Sara Gold

**Agenda Items**

1. Welcome and Introductions (K. Aldrich)  
Roll call and gratitude sharing.
2. Review / Additions to Agenda (K. Aldrich)  
An update on Vendor Partner Licenses (J. Brunner)  
J. Brunner went over vendor partner licenses that were discussed in Feb 2020 meeting. The coop team
3. Approve Minutes from February 2020 meeting (K. Aldrich)  
*Additional documents:* [February 2020 CooPAC Meeting Notes](#)  
*Motion:* Approval of Minutes with additions about Vendor Partner Licenses **Jeff will amend the minutes**  
*Moved to approve:* M. Matz  
*Second:* N. Fish  
*Results:* Motion passed  
*Discussion:* None
4. Review and Approve Revised Reseller Agreement (S. Gold)  
*Additional Documents:* [WiLS Reseller Agreement](#)  
*Discussion:* Added language to ensure that WiLS reviews licenses for members prior to signing and any exceptions are approved by member libraries. In addition we p  
*Motion:* Approval of Revised Reseller Agreement  
*Moved to approve:* C. Markwiese  
*Second:* C. Nessman  
*Results:* Motion passed  
*Discussion:* None
5. Review and Approve Revised License Ideal Terms (S. Gold)

*Additional Documents:* License Ideal Terms Document

*Discussion:* There is a concern about the specificity of Authorized Users covered in the document.

*Motion:* Approval of Revised License Ideal Terms

*Moved to approve:* M. Matz

*Second:* K. Hanus

*Results:* Motion passed

*Discussion:* Reviewed and made changes to Authorized Users section and Confidentiality of User Data

6. Business Model Workgroup Update (J. Brunner)  
*Background:* [Business Model Workgroup Update](#)
7. Ask Committee Members if They Wish to Continue (K. Aldrich)
8. Committee Member Sharing (K. Aldrich)
9. Adjourn

**Next Meeting: October 2020, Date TBD**

Join Zoom Meeting

<https://zoom.us/j/792067338>

Meeting ID: 792 067 338

Dial by your location

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